

***AGENDA**

STANDING COMMITTEE ON LEGISLATIVE OFFICES

DATE: Wednesday, December 20, 2017
TIME: 2:30 p.m. to 4:00 p.m.
LOCATION: Rocky Mountain Room
2nd Floor – Federal Building



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1. **Call to Order**
 2. **Approval of Meeting Agenda**
 3. **Approval of Minutes from the Previous Meeting**
 4. **Officers of the Legislature: 2018 – 2019 Budget Estimates**
 - a) Decision on Office of the Ombudsman 2018-19 Budget Submission
 5. **New Officer of the Legislature: Election Commissioner**
 - a) Recruitment of Officer
 - i. Mandate – Bill 32
 - ii. Committee Support
 - iii. Substitutions and Attendance
 - iv. Confidentiality of Documents and Proceedings
 - v. Direction on Next Steps
 - a) Draft Position Profile
 - b) Draft Communications Plan
 - c) Draft Timeline and Process
 - b) Budget Preparation
 6. **Other Business**
 7. **Date of Next Meeting**
 8. **Adjournment**

**Draft agenda is subject to final approval by the Committee*